



ARAPAHOE COUNTY
OPEN SPACES

Permit #

Arapahoe County Open Spaces
6934 S. Lima Street, Suite A | Centennial, CO 80112
720-874-6540 | www.arapahoegov.com

Picnic Shelter Rental Agreement

Applicant Information

Applicant / Responsible Person:		Date of Use:	
Organization (if applicable):			
Address:			
City:		State:	ZIP Code:
Contact #:	Alternate #:		Email:

Rental Information

Requested Picnic Shelter:		Public or Private Event:	
Date(s) of Rental:		Time of Event:	
Check all that apply:			
<input type="checkbox"/> Tents <input type="checkbox"/> Grills <input type="checkbox"/> Caterers <input type="checkbox"/> Alcohol (Only 3.2% beer permitted, glass bottles prohibited)			
<input type="checkbox"/> Amusements <input type="checkbox"/> Amplification <input type="checkbox"/> Other (please explain): _____			

Location and Capacity

Location	Capacity*	Rental Fee/Per Day
Arapahoe Road Trailhead	75 people	\$135 dollars
Broncos Parkway Trailhead	40 people	\$70 dollars
Richmil Ranch Open Space	50 people	\$90 dollars

* Capacity is defined as the total number of visitors a shelter and the adjacent perimeter can comfortably accommodate.

Note: Online payment is available for an additional convenience fee.

Rental Fee:	Method of Payment:
-------------	--------------------

Signature

Signature of Applicant:	Date:
-------------------------	-------

In signing this Rental Agreement, the Applicant represents that he/she has read and agrees to abide by the **Arapahoe County Open Spaces Picnic Shelter Policies and Procedures** available at www.arapahoegov.com. A reservation is only complete when full payment is received and a permit is issued. Please have your permit available on site throughout your event.

OFFICE USE ONLY

Application Received:	Application Approved:	Staff Member:
Payment Received:	Check Number:	Notes:

Email completed agreement form to: open_space@arapahoegov.com